Professional Reference Form

A letter of reference that incorporates the information requested herein is acceptable in lieu of this form. Self-employed applicants use a professional reference in lieu of a supervisor.

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Applicant Last Name **First Name** **Middle Initial or Name**

Home Mailing Address: _____

City: _____ **State:** _____ **Zip Code:** _____

Job Title: _____ **From:** _____ **To:** _____

Employing Organization: _____

Work Mailing Address: _____

City: _____ **State:** _____ **Zip Code:** _____

Supervisor Name: _____ **Title:** _____

Supervisor Email Address: _____

Supervisor Phone: _____ **Supervisor Fax:** _____

I, _____ (supervisor), certify that I have supervised / employed the above listed applicant. I know of my own knowledge, that said person was employed as indicated and that regular responsibilities included floodplain management and other duties pertaining to the National Flood Insurance Program (NFIP).

Briefly describe job responsibilities of the applicant. Please note if other than full time.

_____

_____

Please check the type of establishment in which the work is / was performed:

_____ City Government
_____ County Government
_____ State Agency
_____ Federal Agency
_____ Private
_____ Academia
_____ Other: _____

_____ _____

Date Name of Supervisor (signature)

Rev. 8/17/2007